**Madison C-3 High School**

**Ineligibility Appeal Form**

This request is to appeal: (check all that apply)

\_\_\_\_ Attendance \_\_\_\_ Good Citizenship Status \_\_\_\_ GPA

Please provide the following **student** information:

Last Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ First: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Middle:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City, State, Zip:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth: \_\_\_/\_\_\_/\_\_\_\_ Age:\_\_\_\_\_\_\_

Year of Graduation: \_\_\_\_\_\_\_\_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_-\_\_\_\_\_

*Students in the A+ Schools Program who feel they have been declared ineligible unfairly may appeal to the A+ Schools Appeals Committee. In cases of appeal, the student and parent/guardian must complete this form and return it to the A+ Coordinator.*

*Please attach a separate sheet of paper with a written explanation as to why you feel you should still be eligible for the A+ Schools Program. You should address the following points in your explanation:*

**Attendance:**

* Date(s) of Absence
* Reason for Absence/Documentation Required
  + Hospitalization or Chronic/Physician’s Letter
  + Catastrophic illness, injury, serious illness/Physician’s Letter
  + Personal/family calamity (i.e. flood, fire, etc.)/Letter from parent and school counselor
  + Religious Holiday/Minister’s Letter
  + Court Appearance/Court Letter
  + Funeral/Parent Letter and copy of Death Certificate, obituary, or memorial pamphlet.
* Attendance Waivers will NOT be granted for the following: truancy, suspension, routine doctor visits, personal/family vacation, dentist/orthodontist visits, transportation (except for late bus).

**Citizenship:**

* Describe the offense(s) for which you were suspended.
* What will you do and what have you done to avoid being in trouble again? (Give specific examples)

*This appeal must be made within five (5) days of receiving written ineligibility notification from the A+ Coordinator. The A+ Coordinator will convene an Appeals Committee meeting to consider the appeal within ten (10) school days. The committee will hear the appeal and return its decision to the student and parent/guardian in writing within five (5) school days of the meeting.*

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*Student Signature Date Parent/Guardian Signature Date*